DEFIANCE COLLEGE
Student Employment Program
REQUEST FOR REGULAR PAYROLL

Students who are requesting Regular Payroll must complete this form and return it to the DC financial Aid Office located in room 204 in the Serrick Center.   Regular Payroll requests will be reviewed on a first-come, first-served, basis. Your eligibility for Regular Payroll is based on your remaining unmet costs.   Priority to secure campus jobs will be given to students with Federal Work Study eligibility. Students that request and are approved for Regular Payroll will be able to secure campus jobs two weeks after the start of the academic year.   Students will be notified via their campus e-mail account of their eligibility.   The student will receive a Revised Award Letter reflecting the Regular Payroll eligibility.

Name:_____   **Date:**   _____/_____/_____
(please print)

                                            Student
Social Security # _____-___-_____   **Signature:**_____

Have you requested Regular Payroll before?   Yes   No

Are you currently employed?
   Yes   No
If yes, where?
1. _____
2. _____

~~~~~~~~~~~~~~~~~~~~~To Be Completed by he Financial Aid Office~~~~~~~~~~~~~~~~~~~~~~~
Approved Award Eligibility: $_____
Approved By: Date: _____/_____/_____
Revised Award Letter Sent: Date: _____/_____/_____
Student notified: Date: _____/_____/_____
Notes_____

10/2007